

Report to: **Hub Committee**
Date: **1st December 2015**
Title: **Review of waiting time in Brook Street car park, Tavistock**
Portfolio Area: **Commercial Services – Cllr Sampson**

Wards Affected: **All Tavistock Wards**

Relevant Scrutiny Committee:

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken: 8th December 2015
(Council meeting)

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Recommendations:

1. That the Committee recommends to Council to approve the proposal to implement long-stay parking on the top two decks of Brook Street car park, Tavistock.

1. Executive summary

- 1.1 The report requests that Members consider the recommendation to make an amendment to the West Devon Off-Street Parking Places Order in respect of the waiting time permitted on the top two decks of Brook Street car park, so that long-stay parking is permissible, using the £2 all-day tariff currently available in all other long-stay car parks in Tavistock.
- 1.2 This recommendation will support the £2 tariff, which has proved successful, and will provide additional long-stay parking in the town.

- 1.3 Not making this resolution may result in further complaints about the lack of available long-stay parking in the town.

2. Background

- 2.1 The £2 all-day tariff in all long-stay car parks, previously resolved by the Community Services Committee, has proved successful and achieved the goal of encouraging more footfall in the town.
- 2.2 The scheme has been received largely positively by the community and by visitors to the town, and the business community has reported sales directly attributed to it.
- 2.3 However, a few complaints have been received that long-stay parking in the town is now limited.
- 2.4 Increasing the long-stay parking availability will assist with this perception, as well as encouraging more use of Brook Street car park, where usage has fallen due to its poor condition.
- 2.5 In conjunction with the recommendation, officers are working to establish the cost and feasibility of a refurbishment of Brook Street car park, in partnership with the Co-operative Store, again to encourage more use of this area of the town.

3. Outcomes/outputs

- 3.1 The use of the car park, together with the income, will be closely monitored by officers, to ensure that the income received by the Council is not negatively affected.

4. Options available and consideration of risk

- 4.1 This matter was considered by the West Devon Car Parking Strategy Group, and the result of the discussion was the request that this recommendation be presented to the Committee.
- 4.2 The group felt that, bearing in mind the small number of complaints received about the £2 all-day tariff, and the fact that the initiative is considered a success by the business community and the majority of customers, the proposal would resolve the few complaints received.
- 4.3 However, it was acknowledged that the overall initiative needs a full and proper review after 12 months, with further amendments to be made if considered necessary.

5. Proposed Way Forward

- 5.1 Should the Committee resolve to recommend to Council to agree to the recommendation included in this report, a public notice will be

placed in the local press and in Brook Street car park, which will request that members of the public make any objections to the proposal within 21 days. Should a large number of objections be received, the matter will be brought back for reconsideration by the Committee.

- 5.2 The financial impact of the proposal will be monitored on a monthly basis in order to protect the Borough Council's income stream.
- 5.3 The proposal to make this amendment to the Off-Street Parking Places Order is in line with the following priorities:
- Community well-being
 - Access to services
 - Towards excellence
 - Customer First

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance		<p>The Council has the power to provide off-street parking under the Road Traffic Regulation Act 1984 (as amended).</p> <p>The Council has the power to deal with the provision, management and control of car parks.</p> <p>The Council has the powers to provide this service under the General Powers of Competence in the Localism Act 2011.</p>
Financial		<p>Amendments to the Off-Street Parking Places Order cost approximately £600 to advertise, and this may be funded by the Car Park budget.</p> <p>As mentioned in the Revenue Budget Monitoring 2015/ 16 report, car parking income is currently higher than the target for the first seven months of 2015/16. This trend is expected to continue and income is predicted to be £30,000 above the target.</p>
Risk		<p>There is a risk that income may fall in Brook Street car park. This will be monitored and, should it prove to be the case, the current Pay & Display tariffs may be reinstated, in order to protect the Council's income stream.</p>
Comprehensive Impact Assessment Implications		

Equality and Diversity		No implications.
Safeguarding		No implications.
Community Safety, Crime and Disorder		No potential positive or negative impact on crime and disorder reduction.
Health, Safety and Wellbeing		No implications.
Other implications		None.

Supporting Information

Appendices:

None.

Background Papers:

None.

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	Yes/No
SLT Rep briefed	Yes/No
Relevant Exec Director sign off (draft)	Yes/No
Data protection issues considered	Yes/No
If exempt information, public (part 1) report also drafted. (Cabinet/Scrutiny)	Yes/No